



Founded in Switzerland in 1999, VISIONAPARTMENTS specializes in developing and renting premium furnished apartments with service and style. The company quickly grew from a start-up to Switzerland's market leader and now offers over 1'800 tailored temporary living solutions in Berlin, Frankfurt, Lausanne, Warsaw, Vienna, Zug and Zurich, with further locations soon to follow in Basel, Zurich Glattbrugg, Geneva and Vevey. It is gradually expanding both in Switzerland and abroad while focusing primarily on the German-speaking countries. To enhance its global presence, VISIONAPARTMENTS also cooperates with select partner companies in a serviced apartment network that currently includes 128,993 accommodations in 843 business destinations worldwide.

Local Office Allrounder

(based in Basel)

Your tasks:

- Booking management (walk-in bookings, special customer bookings)
- Quality control of the building
- Coordination of technical issues and tasks
- Service allrounder (breakfast service, serving food and drinks, pool bar)
- Responsible for food and beverages
- Cleaning work
- Guest service office, restaurant and pool bar
- Cash accounting
- Other administrative tasks

We expect:

- At least 5 years of experience in a similar function (hospitality / hotel industry)
- Proactive and customer-oriented personality with a sense of responsibility
- Good language skills in German and English, any other language would be an advantage
- Good IT skills and a technical flair
- Compliance with and implementation of hygiene standards

We offer:

- Full-time employment contract with Swiss company
- Salary: 1700 CHF net
- accommodation in a VISIONAPARTMENTS Studio (free of charge)
- meals at the company canteen included
- Swiss health insurance included
- Limited free stay in chosen VISIONAPARTMENTS locations
- Friendly working environment
- Work in an international company with established market position, dynamically developing in Europe

If you are interested in applying for this position, please send your CV via e-mail to: recruitment@visionapartments.com

Please include the following statement to your application: "I hereby authorize you to process my personal data included in my application for the needs of the recruitment process in accordance with the Act of 29 August 1997, Protection of Personal Data legislation from 2002., No. 101, item. 926, as amended.), conducted by Vision Warsaw Sp. z o. o. based in Warsaw." Application without above statement will not be taken into consideration in recruitment process.

We will contact only selected candidates.